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### Tiger Daily: April 16, 2020

Fort Hays State University

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**From:** Tiger Daily  
**Sent:** Thursday, April 16, 2020 9:57 AM  
**To:** Tiger Daily <TigerDaily@fhsu.edu>  
**Subject:** Tiger Daily [April 16, 2020]



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## EVENTS

### THIS WEEK/WEEKEND

- [MDC Online Training: Staying Positive in Challenging Times](#) - **TODAY; 11:30 to 12:30pm**
- [Writing Circle](#) - **April 17; 4:00pm to 5:00pm**
- [Feminism Information](#) - **April 17**
- [World Heritage Day](#) - **April 18; 1:30pm to 3:30pm**

### FUTURE EVENTS

- [How to Make Face Masks](#) - **April 20; 2:00pm to 3:30pm**
- [Earth Day](#) - **April 22**
- [Earth Day](#) - **April 22; 1:30pm to 3:30pm**
- [Denim Day](#) - **April 29**
- [Where to Volunteer?](#) - **April 30; 2:00pm to 3:00pm**

- [World Red Cross Day – May 8; 1:30pm to 3:30pm](#)

## SHARE WITH STUDENTS

- [New Fall 2020 Course: Write with Confidence!](#)
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- [Complete Count 2020](#)
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## ANNOUNCEMENTS

### National Student Employment Week

To All Supervisors of Student Employees:

This week, April 12-18, is National Student Employment Week, and the Student Employment Office encourages everyone to show their appreciation for all of the wonderful student employees we have here at Fort Hays State University. They are a very vital part of our organization and make many important contributions to our operation.

Please take some time during the week of April 12-18 to express your appreciation for our student employees' hard work and dedication. In light of our current working environment, we encourage you to show your appreciation to your students *electronically*. A few ideas: send them an email, e-card, or even a "Praise" in Microsoft Teams!

Please share this information with other supervisors in your area.

### Zoom Alert!

If you have your Zoom meetings recorded and transferred to your VidGrid account please read:

As of 4/10, Zoom now defaults both Meetings and Meeting Recordings with passwords. In order for your meeting recording to automatically transfer to your VidGrid account, a Zoom Admin needs to modify Recording password settings.

Meetings recorded after 4/10 and through 4/14 may not have transferred to VidGrid, [you can manually download the recording from your Zoom account](#) and upload into VidGrid if needed.

### COVID-19 Updates

The Office of Strategic Communications has developed a website with information regarding FHSU's response to the coronavirus pandemic. This includes FAQ's for faculty, staff, students and university stakeholders, a record of university updates, as well as recommendations and resources for health and wellness. Please see the website: <https://www.fhsu.edu/covid-19-response>

### Calendar: Upcoming Professional Development Opportunities

Check out upcoming professional development opportunities! The TILT TigerLearn event calendar is your go-to for professional development at FHSU! Check it out here: <http://tigerlearn.fhsu.edu/events/>.

To provide faculty and staff with one easy place to see all professional development at FHSU, we're happy to include your event on the TigerLearn calendar. We can include links to your registration site, contact persons for questions, etc. Just contact [TILT-FacultyDev@fhsu.edu](mailto:TILT-FacultyDev@fhsu.edu), and we'll add your event right away!

## **Tiger Food Pantry**

FHSU Food and Hunger Initiatives

The Tiger Food Pantry is currently located in the Meadowlark Room of the Memorial Union, and is accessible from 8:30am-10:30am MWF. If you are interested in donating food items please contact Bob Duffy through email at [Rduffy@fhsu.edu](mailto:Rduffy@fhsu.edu).

## **Academic Advising Training CANCELLED; Webinars Will Continue As Scheduled**

The Academic Advising and Career Exploration Center offers certificates for academic advisors each semester.

In response to FHSU's COVID-19 response, the AACE Center has decided to cancel the Career Advising Certificate training sessions for the spring semester. The AACE Center believes that advisors play a significant role in the support of our students while they are transitioning during these unprecedented times.

The AACE Center remains committed to providing professional development to advisors. This summer trainings will resume with priority being the Advising Technology Certificate.

### **NACADA Webinars (delivery mode change)**

The Academic Advising and Career Exploration Center and Office of Student Affairs will be providing access to the following webinars from NACADA: The Global Community for Academic Advising thanks to the generosity of the Office of Student Affairs. These webinars are open to faculty and staff. Links to the recorded webinar and handouts will be emailed within two weeks after the broadcast date to those that have RSVP'd, along with date the link expires.

Wednesday, April 15, 2020 - **Academic Advising for Social Justice: Theory, Reflection, and Practice**

Thursday, May 21, 2020 - **Blunt Empathy: Skills and Techniques for Delivering Unwanted News in Academic Advising Situations**

**RSVP:** Please let us know if you are planning to attend by replying to [advising@fhsu.edu](mailto:advising@fhsu.edu). We will send you a calendar entry that you will need to "Accept and Send the Response Now". This will allow us to provide appropriate access and handouts for each session.

*Questions should be directed to [advising@fhsu.edu](mailto:advising@fhsu.edu).*

## **Accession Communicator**

With the recent change to working remotely, Technology Services has been providing FHSU employees with helpful information for making this transition easier. We have recently added material on another application, the Accession Communicator, to our [Working Remotely webpage](#).

With the Accession Communicator, you can easily make & receive phone calls, directly from your computer or mobile device, that appear to be dialed from your office phone number.

For the step-by-step installation instructions of the Accession Communicator application, please follow the guidelines listed on our [Working Remotely webpage](#).

## **Black & Gold Academy**

The Black & Gold Academy will be hosted via Zoom on April 24<sup>th</sup> from 10:00AM-12:00PM! Join keynote speaker, Jason Bosch, with Elevate Agency, sponsored by Student Engagement and SAGA, to discuss *What Does Leadership Look like in a Virtual World?* To sign up, and to get the full details sign up on [TigerLink](#). Questions? Contact Student Engagement at [engage@fhsu.edu](mailto:engage@fhsu.edu) or 785-628-4664.

## **Student Organization Awards (SOAR)**

SOAR will still be taking place only virtually! Student organizations still have the opportunity to submit award packets on [TigerLink](#)! The submissions are due by April 17<sup>th</sup>, and the awards will be presented on April 30<sup>th</sup>. Questions? Contact Student Engagement at [engage@fhsu.edu](mailto:engage@fhsu.edu) or 785-628-4664.

## **Student Emergency Assistance Fund**

The Student Emergency Assistance Fund was established ten years ago by President Mason when she served FHSU as the VP of Student Affairs as a way to help students facing significant financial challenges.

In light of the COVID-19 health crisis and the spring semester that our students are experiencing, students in high-need situations may apply for this financial assistance online – <https://fhsu.edu/sga/student-emergency-fund.html>. If you know of a student struggling financially, please refer them to this website.

In addition, we've launched a crowdfunding campaign to raise funds in support of these students who have nowhere else to turn and to help them stay in school  
– <https://ifedthetiger.everydayhero.com/us/student-emergency-assistance-fund-1>

To learn more, please visit <https://fhsu.edu/news/2020/04/fhsu-accelerating-efforts-to-assist-students-in-urgent-financial-need>

I know that some of you are already aware of our Student Emergency Assistance Fund as we've seen gifts from many of you come in 😊 Thank you very much for your generosity (truly!), and for any help that you can provide in spreading the word about this fund.

Stay well and Go Tigers!

## **Faculty Development Funding**

The last 2019-20 deadline **with chair and dean electronic approval** is April 20. (*Select April 1 on application form.*)

- The application process has migrated to **Workday Workflows**. Use Chrome browser.
- **Complete** and **detailed** application responses assist committee review and probability of full funding (within limit).
- Applications **completing chair and dean electronic approval no later than April 20** will be considered in this cycle. Verify **earlier department/college deadlines** with your chair and dean.
- Bank Roll Over: available for higher cost events (over \$3,000) occurring in the **next** academic year (20-21) and requires applying twice, in 19-20 and again in 20-21. Contact the Office of the Provost for details.
- Funding decisions are relayed approximately 2 weeks following the due date.

Read all [instructions](#) and [guidelines/criteria/procedures](#) **prior** to completing the [application form](#) (TigerNet ID required).

**Recommended - Track your application's electronic progress** after submission by returning to [Academic Affairs Workflows](#).

The next application due date will be September 21, 2020.

If you have questions or would like assistance accessing and/or completing the FDF form, contact Janet Kohl in the Provost's Office at [jakohl2@fhsu.edu](mailto:jakohl2@fhsu.edu) or by phone, 4207.

### **Together, Hays – FREE Mental/Physical Health Zoom Series**

The FHSU Kelly Center would like to invite our Tiger family and the Hays community to attend our FREE six-week Zoom series. This series will focus on your mental and physical health during this time of the coronavirus pandemic. They will be hosted by FHSU and local healthcare professionals Wednesdays from 12-12:15pm, April 15<sup>th</sup> through May 20<sup>th</sup>. One registration will allow you access to all events. To register please visit: [https://zoom.us/meeting/register/vpAvc-GoqDMq86o\\_R45a5sSXRpoSlqICGA?fbclid=IwAR2QAU2An8Zn4WKCA9LgTziG2doUToP-qbBqSqtJdke2tZfUonPV0gj7Qwg](https://zoom.us/meeting/register/vpAvc-GoqDMq86o_R45a5sSXRpoSlqICGA?fbclid=IwAR2QAU2An8Zn4WKCA9LgTziG2doUToP-qbBqSqtJdke2tZfUonPV0gj7Qwg)

Questions can be directed to [sespurlock@fhsu.edu](mailto:sespurlock@fhsu.edu)

### **TILT Resources, Tips, and Support**

Our move to remote teaching and learning has led to an increased usage of the Zoom conferencing platform. If you are using, or planning to use, Zoom please make sure to use the FHSU enterprise version. It is much more full-featured than a basic Zoom account. Here is a short video on how to access FHSU Zoom vs. free Zoom. <https://use.vg/E5CGAB>

As Zoom has become more popular, we need to take steps to keep hackers from disrupting our class meetings. Zoom has taken steps to enable more stringent privacy settings. These settings will be in effect when you schedule any new Zoom meetings. Here is a link that demonstrates how to change meeting settings. <https://youtu.be/XhZW3iyXV9U>

Here is a Zoom blog post that outlines [Best Practices for a Virtual Classroom](#).

TILT continues to develop and share resources in support of remote course development and delivery.

Please visit our webpage on teaching remotely <https://www.fhsu.edu/learningtechnologies/facilitating-class-remotely/>.

On that webpage we have provided links to all TILT member calendars so you can make appointments with each of us as necessary.

We have also introduced a short course (asynchronous) on Remote Teaching and Learning. The focus of this short course is on providing you with tools and strategies for moving your courses online.

[https://forthaysstate.curatr3.com/courses/remote\\_teaching/home](https://forthaysstate.curatr3.com/courses/remote_teaching/home)

*Dr. Andrew Feldstein*

*Assistant Provost*

*Teaching Innovation and Learning Technologies*

### **Call for Nominations for the John Heinrichs Outstanding Undergraduate Research Mentor Award**

The **John Heinrichs Outstanding Undergraduate Research Mentor Award** recognizes the commitment, time, and energy necessary to foster undergraduate research. Undergraduate research encompasses scholarly, creative, and research activities. All current FHSU faculty and unclassified staff members at levels comparable to academic faculty are eligible. All disciplines are eligible.

The successful candidate exhibits many, if not all, of the following attributes:

- Supervises successful discipline-appropriate research performed by undergraduate students
- Promotes student dissemination or publication of undergraduate research
- Is recognized by colleagues for engaging students in undergraduate research
- Devotes time outside of class to working with students on undergraduate research
- Promotes interest in undergraduate research among his or her peers
- Seeks professional development to expand and inspire his or her own undergraduate research activities

#### **Two - Step Nomination Procedure**

##### ***Step One:***

FHSU students, faculty, and staff may submit nominations. Self-nominations are also accepted. All nominations must be emailed to [URE@fhsu.edu](mailto:URE@fhsu.edu) **no later than May 1, 2020** using the nomination form located at [this page](#).

##### ***Step Two:***

Nominees will be contacted after May 1st with a request to submit the following additional information if they wish to be considered for this award:

- A current curriculum vita
- A personal statement on undergraduate research reflecting the criteria cited above

Optional items include:

- Letters of support from colleagues
- Letters of support from students
- Documentation of student research completed under the nominee's supervision (news clippings, conference programs, photos, etc.)

The deadline for submitting this information at [this page](#) is **June 1, 2020**.

#### Selection Procedure:

- The URE Steering committee will review the slate of nominations and forward one recommended winner to the Provost.
- \$500 of OOE funding will be provided to the winner's home department by the Provost.
- The John Heinrichs Outstanding Undergraduate Research Mentor Award will be presented at the Fall 2020 Convocation.

<https://fhsu.infoready4.com/CompetitionSpace/#competitionDetail/1812368>

#### Electronic Resource Feature: ABI/INFORM

Forsyth Library is home to hundreds of databases for use by faculty, staff, and currently enrolled students for research activities.

**ABI/INFORM** features thousands of full-text journals, dissertations, working papers, key business and economics periodicals such as the Economist, newspapers such as The Wall Street Journal and The Financial Times, as well as country and industry profiles. This database covers a wide range of business topics including accounting, finance, management, marketing and real estate. Its international coverage offers a complete picture of companies and business trends around the world.

Remember, you can locate all available databases through Forsyth Library's [A to Z listing](#). For more information, visit Forsyth Library at [fhsu.edu/library](http://fhsu.edu/library) or contact [refserv@fhsu.edu](mailto:refserv@fhsu.edu).

#### Adopt A Grandparent

April through May: Befriend a resident from the Brookdale Hays assisted living facility by facetimeing them once a week! Email your number and availability to [service@fhsu.edu](mailto:service@fhsu.edu) to join in with serving our Hays community while we are at home.

#### Online Resources for Those Struggling with Addictions

The Drug and Alcohol Wellness Network (DAWN) would like to share the following resources for those struggling with addictions:

##### **ONLINE GROUPS AND RESOURCES**

AA Kansas Groups Online: <https://ks-aa.org/meeting/online-remote/>

AA National Groups Online: <http://aa-intergroup.org/index.php>

NA Meetings Online: <http://pszfna.org/>

Smart Recovery Groups Online: <https://www.smartrecovery.org/community/>

SAMHSA's National Helpline: <https://www.samhsa.gov/find-help/national-helpline>

If you need assistance with addiction issues, please [contact the Kelly Center](#) or a [local mental health service provider](#).

Links to other resources are also available on our [helpful links page](#).

#### Attention University Support Staff and Unclassified Professional Staff



**The 2019-2020 Staff Development Fund Application Deadline is May 1, 2020.** Applications need to be submitted electronically and progress through the approval process (applicant, chair/supervisor, and dean/vice president) by the deadline date. When submitting your application, please be aware of earlier department/college deadlines as well. Click on the Icon to take you to the Staff Development Database On Lotus Notes.



Please read the Staff Guidelines and Instructions prior to completing the Application Form. Additional information can be found on our web site: <https://www.fhsu.edu/administrative/adminfin/staff-development/index>

If you have any questions or would like assistance accessing the application on your Workspace and/or completing the Application Form, please feel free to contact me by phone at 4251 or responding to this email. Thank you!

***Staff Development Committee***

*Kathy Herrman*

*David Storer*

*Lynn Adams*

*Robert Duffy*

*Kristin Wolf*

*Jenna Niblock*

**TILT Tip: How Zoom Backgrounds Help Students from Difficult Backgrounds**

Students who live in difficult homes may be especially interested in Zoom virtual backgrounds. Share this link with your students, to show them how to create Zoom virtual backgrounds. [https://www.theverge.com/2020/3/11/21173608/zoom-video-conference-how-to-virtual-background-greenscreen?fbclid=IwAR2p2Aj7OFN1MvYPBu37AvFiZNz\\_ZU0Hv2jTb9fAgS1ROtMp8XT2990\\_B7A](https://www.theverge.com/2020/3/11/21173608/zoom-video-conference-how-to-virtual-background-greenscreen?fbclid=IwAR2p2Aj7OFN1MvYPBu37AvFiZNz_ZU0Hv2jTb9fAgS1ROtMp8XT2990_B7A)

**EVENTS**

**MDC Online Training: Staying Positive in Challenging Times**

Thursday, April 16; 11:30-12:30pm

ONLINE

Living in these unprecedented times can lead us to worry, anxiety, and fear. During this lunch and learn, we will explore how to stay positive and look for silver linings each day (yes, they are out there!). We will also be challenged to go out and share this positivity with others around us who also need to see goodness in each day.

Register: <https://hayschamber.com/events/virtual-lunch-learn>

Online training sessions are held via Zoom, a link to join will be sent to registrants prior to the event. If you have any questions or concerns about any of these events, contact **Hannah Hilker** at [hehilker@fhsu.edu](mailto:hehilker@fhsu.edu)

**Writing Circle**

Friday, April 17; 4:00-5:00pm  
ONLINE

Looking for a supportive, encouraging space for your writing projects? Join the Writing Circle **ONLINE** every other Friday for the remainder of the Spring 2020 semester. Bring your creative writing, poetry, fiction, creative non-fiction, and other works to share.

Participate in the Writing Circle from your phone, computer, or other device by visiting this [Zoom link](#) at the designated time.

Having trouble? Try these troubleshooting tips:

- If you need additional options for joining the Zoom meeting, contact [cenickerson@fhsu.edu](mailto:cenickerson@fhsu.edu).
- If you aren't familiar with Zoom, visit the test meeting room beforehand to ensure everything is working properly: <https://zoom.us/test>.
- Be sure to check your [local time zone](#).
- For other technology issues, contact [Tiger Tech](#) for more support.

The Writing Circle is sponsored by Forsyth Library and the Writing Center.

### **Feminism Information**

Friday, April 17  
ONLINE: FACEBOOK

This information will be on the Women's Leadership Projects Facebook page to help inform students know what Feminism really is and how to prevent displaying it.

### **World Heritage Day**

Saturday, April 18; 1:30-3:30pm  
ONLINE: ZOOM

Join the Global Leadership Project (via Zoom!) for World Heritage Day! We will be celebrating the heritage sites all over the world through a presentation on where and what the heritage sites are; plus, a fun "local" heritage site scavenger hunt or Kahoot game! Come win a prize and learn about heritage sites from all over the world to Hays, Kansas!

### **How to Make Face Masks**

Monday, April 20; 2:00-3:30pm  
ONLINE: ZOOM

Join Tigers In Service for a presentation (through Zoom) to learn how you can make yourself a protective face mask!

### **Earth Day**

Wednesday, April 22  
ONLINE: FACEBOOK

The Women's Leadership Project will have an online post made about this day where we hope people will go and share the purple flower from our page since we (WLP The Big Event) are unable to plant the flowers at local nursing homes in Hays this year. The WLP hopes many FHSU Organizations and projects will help spread our post in honoring Jana Mackey while partnering with Jana's Campaign for Earth Day.

### **Earth Day**

Wednesday, April 22; 1:30-3:30pm

ONLINE: ZOOM

Join the Global Leadership Project and Tiger's in Service for a presentation (via Zoom!) filled with helpful tips on how to celebrate Earth Day and what you can do to conserve water and reduce your carbon footprint! We will also be discussing what FHSU is doing now to "go green" and what else could be done.

### **Denim Day**

Wednesday, April 29

ONLINE: FACEBOOK

The Women's Leadership Project Facebook Page will be hosting Denim Day on April 29<sup>th</sup> to inform our followers about destructive attitudes of rape, abuse, assault, and sexual harassment. We ask anyone who would like to participate to please take a photo of them wearing denim and decorate the photo through an app to put Denim Day 2020 on it and send it to the Women's Leadership Project Facebook page so we can share all photos on our Facebook page.

### **Where to Volunteer?**

Thursday, April 30; 2:00-3:00pm

ONLINE: ZOOM

Join Tigers In Service for a presentation (via Zoom) to learn about organizations that students can volunteer at that are in most communities, like Habitat for Humanity, Food banks, and Harvesters!

### **World Red Cross Day**

Friday, May 8; 1:30-3:30pm

ONLINE: ZOOM

World Red Cross is dedicated to the people who suffer from a shortage of food, several natural disasters, war, and even epidemic diseases. Join the Global Leadership Project in celebration for World Red Cross day, we will be hosting a live Zoom session with ways to celebrate World Red Cross day! The Global Leadership Project challenges you to do something for someone else who is in need in observance of this day.

## **SHARE WITH STUDENTS**

### **New Fall 2020 Course: Write With Confidence!**

ENG 121 Language Skills in the Professions (ONLINE, 3 credit hours) Open to All Students

*Language Skills in the Professions* prepares students to write with confidence and competence by exploring writing required in a variety of professional contexts and careers. This course is most appropriate for upper-division students seeking to hone their skills in audience consideration, purposeful/effective writing, and public and online presentation.

For more information contact Dr. Eric Leuschner, [edleuschner@fhsu.edu](mailto:edleuschner@fhsu.edu).

### **Chartwells Cash Free**

We will not be accepting cash at any of our locations in order to help prevent the spread of Covid-19. We are sorry for any inconvenience this may cause!

*Taylor E. Ewalt*

### **New Spring Online Eight Week HHP 200 VJ Personal Wellness Class**

Newly added section of HHP 200 VJ Personal Wellness. They can enroll in this three credit hour, eight week General Education class online. It may be an excellent opportunity for students to meet some of their requirements.

### **Complete Count 2020**

Due to the COVID-19 pandemic going on, it is important to clarify where and how college students will be counted for the 2020 Census. The Census Bureau HQ published this video over the weekend detailing important information about what students should do when filling out the census.

[https://www.youtube.com/watch?v=B4Ee8ol\\_LxY](https://www.youtube.com/watch?v=B4Ee8ol_LxY)

Here is also the link to fill out the 2020 Census. <https://my2020census.gov/>

### **Smarthinking for Students**

Smarthinking is now available to all FHSU student for free online tutoring!

#### **Steps to access the service:**

Login to FHSU [TigerTracks](#)

On the “Online Services” tab

Under the Academic Heading

Click “Smarthinking”

A few browser checks will be completed, and the student will have access to the tutoring service. For additional information about the service visit: [Services and Subjects](#) and [FAQs](#).

If students are having issues accessing the service, they can contact Kathleen Cook at [online@fhsu.edu](mailto:online@fhsu.edu).

### **Beginning French I: Fall 2020**

Have you always wanted to learn another language? Are you looking for a class to fulfill general education credit hours in the Humanities? Do you need foreign language credit hours toward a B.A.? If you answered yes to any of these questions, in Fall 2020, Modern Languages will be offering MLNG 201, Beginning French I, on campus Monday through Thursday from 9:30-10:25am. This face-to-face French course will feature an open educational resource / low-cost textbook for the first time, which will cost students approximately \$25. (Please note that the online course uses a different textbook.) Learning a language can be a great way to build your resume, experience another culture (such as through stories, shows, and music), enhance your perspective, develop critical thinking skills, and improve cognitive function. If you have any questions about this course, please contact Dr. Elizabeth Langley at [eclangley@fhsu.edu](mailto:eclangley@fhsu.edu).

### **Student Engagement Office Hours**

Student Engagement is offering students, and student organizations the opportunity to ‘stop by’ via Zoom every Wednesday from 10:30AM-12:30PM. You can come and go as you please! We want to hear how you are doing, help you brainstorm ideas for the remainder of the semester so you do not have to cancel all your events, and even plan for the next semester! It is an informal gathering, and we would love to see you! To get the link or ask any questions email [engage@fhsu.edu](mailto:engage@fhsu.edu).

### **Last Chance for Students to Apply for the \$500 Lynn Haggard Undergraduate Library Research Award**

**Applications for the [Lynn Haggard Undergraduate Library Research Award](#) will close on April 15, 2020.** If your students have completed or are still working on a research paper, digital project, video, poster, composition, or design portfolio that utilizes research they've done using Forsyth Library resources, they could win a \$500 cash award.

On-campus, virtual, and international students are eligible to apply with a letter of support from a faculty mentor, confirming the project was completed in conjunction with an FHSU class or scholarly activity, and that it meets discipline standards. In addition to the \$500 cash award, the winner will be recognized in an online ceremony in May 2020 and will have their work featured in the [FHSU Scholars Repository](#).

Please encourage students who have exemplified successful library research to [apply today!](#) For questions about the award or application process, email [lhulra@fhsu.edu](mailto:lhulra@fhsu.edu).

### **New Class Offers FHSU Students Opportunity to Try Out the Military Experience**

Have you ever wondered about life in the military? Are you looking for a different educational experience than the typical university course? If so, our new class, LDRS 120: Introduction to the Military as an Organization may be a great opportunity for you. This class will give you the chance to learn about different aspects of military life and skill sets associated with being a soldier. For more information contact Dr. Seth Kastle at [sdkastle@fhsu.edu](mailto:sdkastle@fhsu.edu) or Captain Craig McIntyre at [Lonnie.c.mcintyre.mil@mail.mil](mailto:Lonnie.c.mcintyre.mil@mail.mil).

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To submit an article for Tiger Daily, please create a **new** message and email it to [tigerdaily@fhsu.edu](mailto:tigerdaily@fhsu.edu) before **10:00 a.m.** Items received after 10:00 a.m. will run the next business day. Submissions will be accepted only from FHSU faculty, staff, and student organizations. **Submissions must include** a headline, body text, and contact information only. **Attachments, graphics and images will not be published (including signature line graphics)**, but links to web pages may be included. Submitter is responsible for quality of content, which will be copied/pasted directly. **Replies to this message will not be responded to. Please send any inquiries regarding a Tiger Daily article directly to the submitter.** Only one Tiger Daily message will be sent per day.